



**Request for Qualifications #6606  
Architectural/Engineering Services**

The Guilford County Board of Education seeks to select individuals or firms experienced in the design of public- school facilities to provide Architectural/Engineering services for proposed new schools at the following locations: ***Sternberger Elementary School, and Allen Jay Elementary School.***

A virtual pre-proposal conference is scheduled for **November 29, 2023 at 1:00 PM**. Please email Velicia Moore at [gaddyv@gcsnc.com](mailto:gaddyv@gcsnc.com) for the link. (Topic: Discussion regarding Architectural / Engineering services for the Guilford County Schools 2020 - \$300M Bond Program).

Please provide three **(3) hard copies in Adobe PDF and one (1) electronic copy on flash drive** of the RFQ submission no later than **2:00 pm on December 8, 2023**. The Board may determine in its sole and absolute discretion whether to accept any responses that are not received by the date and time set forth in this paragraph. RFQ submissions may not be submitted via facsimile machine. Respondents should allow sufficient delivery time to ensure timely receipt. Failure to provide all requested information or otherwise comply with these provisions may disqualify a response. Firms should submit their response to:

**Velicia Moore  
Director of Purchasing  
Guilford County Schools  
501 W. Washington Street  
Greensboro, NC 27401  
Phone: (336)-370-3240  
[gaddyv@gcsnc.com](mailto:gaddyv@gcsnc.com)**

GCS will retain, and is under no obligation to return, all materials submitted in response to this RFQ. Please make specific reference in the response and in any accompanying cover letter or document to any legitimately and appropriately confidential or proprietary materials contained in the response and mark the material accordingly. All questions or requests for information regarding this RFQ should be submitted in writing by email to Velicia Moore at [gaddyv@gcsnc.com](mailto:gaddyv@gcsnc.com) no later than **12:00 noon, December 4, 2023**. The Request for Qualifications, along with all responses to questions or requests received by this deadline and any addenda, will be posted on the Purchasing Department website at: <http://purchasing.gcsnc.com/BidCurrent/PurchasingQuoteList.aspx> under RFQ #6606. Late requests will not receive a response.

The Guilford County Board of Education is committed to providing equal opportunities for participation in all aspects of Guilford County Schools contracting. The Board of Education actively seeks to identify qualified minority, handicapped, and women-owned business enterprises and has adopted a verifiable goal of **12.46 %** percent for participation by minority and women-owned business enterprises, and such business enterprises are encouraged to submit their qualifications. The Board of Education awards public contracts without regard to race, religion, color, creed, national origin, sex, age or handicapped condition as defined by North Carolina General Statutes, 168A-3.

Basic services includes demolition, early site, early steel, TIA coordination, low voltage, technology, and fire alarm/safety security. Value engineering should also be part of the services that includes bid alternate design if needed. Reimbursable fees includes AHJ review fees.

Guilford County Schools  
Velicia Gaddy  
Director of Purchasing