

**Guilford County Schools
Pre-bid Conference
Addenda #1
December 20th, 2022**

1. A non-mandatory Prebid Conference for the project was held on December 20th at 10:00 AM. The attendance list is attached.
2. Mike Saenger, Engineer, and Project Manager for the project welcomed everyone to the meeting. Tracy Nance, Construction Project Manager for Guilford County Schools introduced himself and welcomed the contractors taking a look at the project. Mike Saenger went over the importance of the MWBE requirements and the documentation. He emphasized the importance of MWBE participation to the Guilford County Schools and urged all Contractors to make a good faith effort and do their due diligence to provide inclusion opportunities to MWBE contractors. There is a list available from Guilford County Schools.
3. MWBE requirements are outlined in the specifications, and nonconformity with these procedures will result in disqualification of a contractor's bid. Contractors are reminded that the appropriate forms and documentation, as outlined in the specifications, must be attached to the bid.
4. Drawings and specifications are available from Sud Associates, P.A. on the Guilford County website. A CD can be obtained without deposit.

Sud Associates, P.A.
90 Southside Ave
Suite 350
Asheville, NC 28801 (828) 255-4691
sudwest@sudassociates.com

5. Mike Saenger thanked the contractors for taking the time to attend and prepare a bid for the project.
6. The project will be bid as a single prime mechanical contract with a mechanical license required for all bidders.
7. The project does require a bid bond, performance bond, and payment bond.
8. Bid opening for this project will be at **2:00 PM on Wednesday January 17th, 2023 in Room 100, 501 W. Washington Street, Greensboro, NC 27401**. The contractors are to mail or hand deliver, including MWBE required documentation. Mail to Tracy Nance. If the contractor wishes he may drop off a hard copy of the bid or attend the bid opening in person.
9. **The Time Requirements.** The overall contract period is 180 days, but the cooling tower must be operational when needed for cooling the school. The cooling tower may be installed in the spring if a window opens up where the tower can be installed without causing overheating problems for the school. Contractors are to evaluate delivery times of manufacturers. The tower must be installed before school starts in the fall. Liquidated damages for exceeding any of the required deadlines is \$100 per day.
10. To ensure a fair bidding process, questions and/or clarifications requested by contractors will not be accepted after an established cut-off date. A cut-off date of **January 6th, 2023 at 5:00 PM** has been established. Contractors are encouraged to email their questions to msaenger@sudassociates.com.

11. The permit fees shall be paid by the contractor and included in his bid.
12. Any contractor who wishes to visit the site again before the bid date should contact Tracy Nance at 336-370-2394, or 336- 215- 7764 to arrange a visit. Please provide at least one day's notice.
13. Work may proceed during regular hours in the spring if the contractor chooses. If subcontractors are working on site, the mechanical or general site foreman must be on the job as well. The contractor has the responsibility for security and safety as well as coordinating with the school.
14. Regular coordination meetings will be held during the working contract period. The mechanical site foreman and project manager must attend these meetings and present an accurate schedule of work to be completed the next two-week period, as well as an overall schedule updated.
15. The contractors are responsible for site verification of conditions and distances. Locations and distances shall not be scaled from the drawings.
16. Construction debris becomes the property of the Contractor unless otherwise noted and must be disposed of properly and legally. Ensure that debris being removed from the work site is done so in a responsible manner in an effort to not litter the campus or surrounding community. Campus dumpsters may not be used for construction debris under any circumstances.
17. The contractors are instructed that it is unlawful to allow any person to bring to the project site, firearms or other weapons, any type of alcoholic beverages, tobacco products, or drugs not prescribed by a physician.
18. The contractor shall not be able to use the school's restroom. A porta jon must be on site during the onsite working period.
19. After the meeting a tour of the project site was held.
20. All Contractors submitting proposals shall incorporate the items in this Addendum, and all other addenda into their proposals, and acknowledge receipt of the Addenda on their bid proposal forms.

CLARIFICATIONS AND RESPONSES TO QUESTIONS

1. The control contractor is to install CTs on each tower fan to confirm status.
2. The new cooling tower is to be thoroughly cleaned and piping flush out before circulating through the heat exchanger. Pull strainer basket.

**Cooling Tower Replacement Hairston Middle School
 Guilford County Schools
 Prebid Conference**

December 20, 2022

LIST OF ATTENDEES

<u>NAME</u>	<u>COMPANY</u>	<u>EMAIL</u>	<u>PHONE #</u>
JEFF HARGRETT	JHMT	JEFF.HARGRETT@MECH@BELL.SOUTH.NET	336-580-5333
JAMIE ROBERTS	Mechworks	Jroberts@mechworksinc.com	336-639-3272
MILOR LOWE	MME	MLOWE.MMI@gmail.com	336-317-2595
Zach McBride	PAS	pdyson@professional-air.com	336-399-7988
MANUEL HANCOCK	BMI	boilermasters1@aol.com	336-272-9044
Jim Frouss	SMS	JFrouss@SuperiorRefrigeration.com	336-274-3000
Dustin Dalton	CSUSA	dustin.dalton@comfortsystemsusa.com	434-222-6349
Jane Ross	GCS	rossj3@gcnc.com	336-962-9823
TRACY NANCE	GCS	NANCE2@GCSNC.COM	336-370-2387